

ELECTRONIC WITHDRAWAL/PAYMENT

Special Notice for Homeowners currently on automatic withdrawal or New Sign ups

Massingham and Associates is taking the automatic payment process in-house to provide better service to you.

For those homeowners currently on automatic withdrawal and wish to continue this service, AND those who want to sign up for electronic payment, **COMPLETE AND RETURN THE PRE-AUTHORIZATION FORM ENCLOSED.** If you have already completed the Massingham authorization form, OR wish to continue sending your payments by check, please disregard this notice.

Please complete and mail completed form to:

Massingham & Associates

2247 National Ave. Hayward, CA. 94545

Attn: Bookkeeping - Accounts Receivable

THE COMPLETED APPLICATION MUST BE RECEIVED BEFORE MAY 31, 2006 FOR AUTOMATIC WITHDRAWALS STARTING JUNE 2006.

HOMEOWNER AUTHORIZATION AGREEMENT FOR DIRECT PAYMENT (ACH)

Association Name: _____

I (We) hereby authorize MASSINGHAM & ASSOCIATES, to initiate debit entries to my (our) Checking Account/ Savings Account (select one) indicated below at the depository financial institution named below, hereinafter called DEPOSITORY, and to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

Depository Name: _____ Branch: _____ Debit Amount: \$ _____

City: _____ State: _____ Zip: _____

**ABA/Routing Number: _____ Bank Account Number: _____
(*Please verify with your bank for proper #)

This authorization is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it

Name(s): _____ HOA Account Number: _____

Date: _____ Signature: _____

*Please provide either a voided check or a photocopy of a voided check with your account number.
(NO DEPOSIT SLIPS)

**You must verify with your financial institution the correct ABA routing / transit number that should be used for ACH debits.